

Houghton Lake Community Schools Snowplowing Specifications

- 1. Bidders are requested to submit a snow removal bid for the following:**
 - Collins' parking lots & drives
 - Public Library and Middle School's parking lots & drives
 - High School's parking lots & drives
 - "Bus only" road
 - Administrative Center's (6001 W. Houghton Lake Drive) parking lots & drives
 - Adult and Community Education Center's parking lots & drives
- 2. If awarded the bid:**
 - A certificate/proof of insurance must be submitted for the amounts/coverage of \$500,000/\$1,000,000 bodily injury;
 - \$1,000,000 property damage, along with workers' compensation
 - All parking lots and drives shall be clear of snow by 6:30 a.m.
 - All entrances and exits shall be kept clear of snow after county trucks clear M-55. Emphasis on the hours between 7:00 a.m. and 3:30 p.m.
 - Awarded contractor shall be on call 24/7.
 - Snow must be moved far enough back at each site to provide full use of parking areas for busses and automobiles.
 - Snow removal from the sidewalks all the way to the doors, for all buildings, will be the responsibility of the contractor.
 - Bids must be submitted in terms of dollars per push plus listing of dollar per unit of equipment.
- 3. Bidders must have access and provide the following equipment:**
 - Sand truck capable of covering the parking lots in a timely matter (5 yards or larger).
 - Front end loader capable of moving large piles of snow.
 - Grader or equivalent with blade and hydraulic or gear down pressure.
 - Ample plow trucks to clear lots in a timely fashion.
- 4. 10. The Houghton Lake Community Schools' Board of Education reserves the right to accept or reject any and all bids.**
- 5. Note:**
 - Itemized invoices for each parking lot/area must be submitted for payment.
 - Rear Middle School parking lot and bus road must be cleared first.
 - Four inch minimum snow fall before plowing.
 - No additional charges for weekend and/or holiday plowing.

Please submit bids no later than 2:00 p.m., November 17, 2017 to:

**Houghton Lake Community Schools
C/O Snow Plow Bids
6001 W. Houghton Lake Drive
Houghton Lake, MI 48629**

Questions may be directed to hansenc@hlcsk12.net .