

## **Houghton Lake Community Schools Snowplowing Specifications**

- 1. Bidders are requested to submit a snow removal bid for the following:**
  - Collins' parking lots & drives
  - Public Library and Middle School's parking lots & drives
  - High School's parking lots & drives
  - "Bus only" road
  - Administrative Center's (6001 W. Houghton Lake Drive) parking lots & drives
  - Adult and Community Education Center's parking lots & drives
- 2. If awarded the bid:**
  - A certificate/proof of insurance must be submitted for the amounts/coverage of \$500,000/\$1,000,000 bodily injury;
  - \$1,000,000 property damage, along with workers' compensation
  - All parking lots and drives shall be clear of snow by 6:30 a.m.
  - All entrances and exits shall be kept clear of snow after county trucks clear M-55. Emphasis on the hours between 7:00 a.m. and 3:30 p.m.
  - Awarded contractor shall be on call 24/7.
  - Snow must be moved far enough back at each site to provide full use of parking areas for busses and automobiles.
  - Snow removal from the sidewalks all the way to the doors, for all buildings, will be the responsibility of the contractor.
  - Bids must be submitted in terms of dollars per push plus listing of dollar per unit of equipment.
- 3. Bidders must have access and provide the following equipment:**
  - Sand truck capable of covering the parking lots in a timely matter (5 yards or larger).
  - Front end loader capable of moving large piles of snow.
  - Grader or equivalent with blade and hydraulic or gear down pressure.
  - Ample plow trucks to clear lots in a timely fashion.
- 4. 10. The Houghton Lake Community Schools' Board of Education reserves the right to accept or reject any and all bids.**
- 5. Note:**
  - Itemized invoices for each parking lot/area must be submitted for payment.
  - Rear Middle School parking lot and bus road must be cleared first.
  - Four inch minimum snow fall before plowing.
  - No additional charges for weekend and/or holiday plowing.

**Please submit bids no later than 2:00 p.m., November 17, 2017 to:**

**Houghton Lake Community Schools  
C/O Snow Plow Bids  
6001 W. Houghton Lake Drive  
Houghton Lake, MI 48629**

**Questions may be directed to [hansenc@hlcsk12.net](mailto:hansenc@hlcsk12.net) .**