

**Houghton Lake Community Schools
Seasonal Snowplowing Specifications
2018-2020**

1. Bidders are requested to submit a snow removal bid for the following:

- Collins' parking lots & drives
- Public Library and Middle School's parking lots & drives
- "Bus only" road
 - Rear Middle School parking lot and bus road must be cleared first.
- High School's parking lots & drives
- Administrative Center's (6001 W. Houghton Lake Drive) parking lots & drives
- Adult and Community Education Center's parking lots & drives

2. If awarded the bid:

- A certificate/proof of insurance must be submitted for the amounts/coverage of \$500,000/\$1,000,000 bodily injury;
- \$1,000,000 property damage, along with workers' compensation
- All parking lots and drives shall be clear of snow by 6:30 a.m.
- All entrances and exits shall be kept clear of snow after county trucks clear M-55. Emphasis on the hours between 7:00 a.m. and 3:30 p.m.
- Awarded contractor shall be on call 24/7.
- Snow must be moved far enough back at each site to provide full use of parking areas for busses and automobiles.
- Sand application will be included in bid specs.
- Two-inch minimum snow fall.

3. Note:

- Please attach an equipment list for our review.
- No additional charges for weekend and/or holiday plowing.
- District agrees to pay Contractor for Services in 6 equal payments (Nov-April)

4. The Houghton Lake Community Schools' Board of Education reserves the right to accept or reject all bids.

Please submit bids no later than 2:00 p.m., December 4, 2017 to:

**Houghton Lake Community Schools
C/O Snow Plow Bids
6001 W. Houghton Lake Drive
Houghton Lake, MI 48629**

Questions may be directed to hansenc@hlcsk12.net .